

Assessment Area Explained via Diagram

This is the area you need to look for when doing assessments

Assessment


Assessment


 Assessment Acknowledgement

Narrated Assessment

 BSBWOR501 Narrated Assessment

Download Assessment


 BSBWOR501 Assessment Download

 BSBWOR501 Assessment Document (Word)


Assessment Resources

 Bogan Building & Plumbing Case Study

 Case Study Additional Resources

 Task 91 - 93 Templates

Assessment Submission Area

 BSBWOR501.1 Submit Assessment

Some Units include Audio Files which allow you to better understand the Assessment

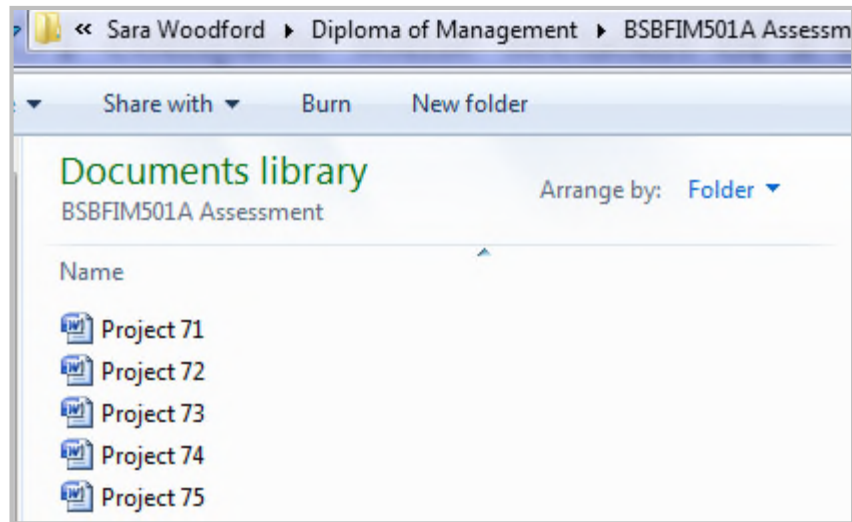
Download your assessment here

Download your assessment resources here to help you to complete

Upload your documents here into the submission area

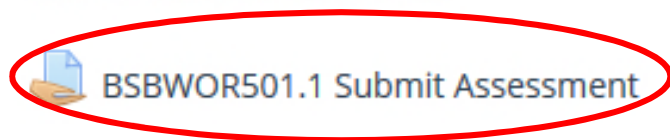
How to Upload your Assessments for Marking

Step 1: Put all your documents for a unit in one place ready to be uploaded and label them clearly as shown below.



Step 2: Click on your first submission area

Assessment Submission Area



Step 3: Scroll down to the bottom of the page & click the green 'Add submission' button.

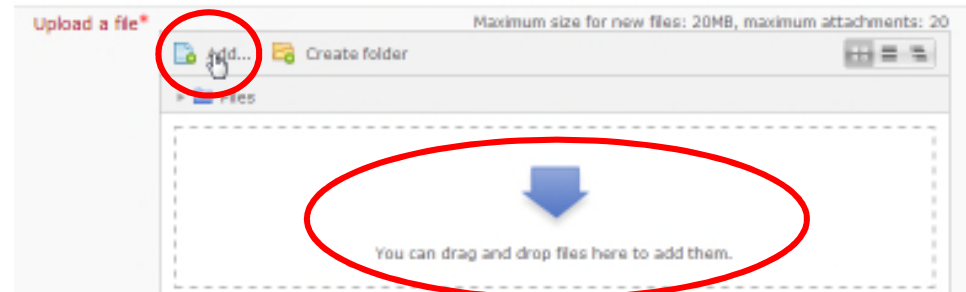
Submission status

Submission status	No attempt
Grading status	Not graded
Last modified	-
Submission comments	Comments (0)

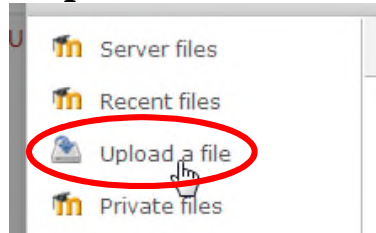
[Add submission](#)

Make changes to your submission

Step 4: Next click 'Add' to begin uploading your documents or drag and drop your documents onto the box with the blue arrow.



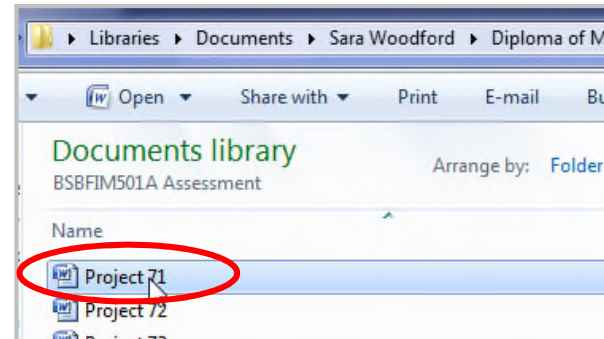
Step 5: In the File picker pop-up box, click 'Upload a file'



Step 6: On the right hand side click 'Choose File'

A screenshot of a form. At the top, there is a label 'Attachment' followed by a button labeled 'Choose File' and the text 'No file chosen'. The 'Choose File' button is circled in red. Below this are three input fields: 'Save as', 'Author', and 'Choose license'. The 'Choose license' dropdown menu is set to 'All rights reserved'. At the bottom of the form is a green button labeled 'Upload this file'.

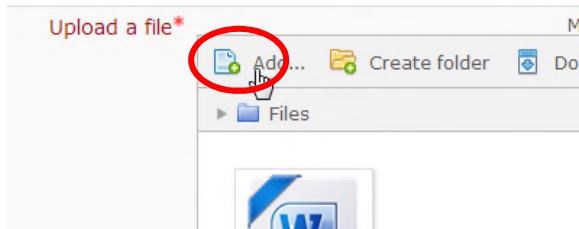
Step 7: Find your documents on your computer and when you've found the document you would like to upload double click on it.



Step 8: Now your document will be taken into the previous screen and simply click 'Upload this file'

A screenshot of a form. It has two input fields: 'Author' with the text 'Timothy Williams' and 'Choose license' with a dropdown menu set to 'All rights reserved'. At the bottom of the form is a green button labeled 'Upload this file', which is circled in red.

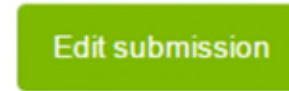
Step 9: You will now see your document uploaded. If you wish to add more documents repeat steps 4-8



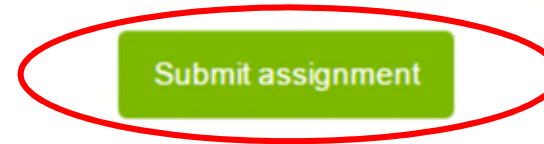
Step 10: Now click 'Save changes'



Step 11: Scroll down again to the bottom of the page where you will see your document. If you want to edit at this point (either add more documents or delete any) click '**Edit submission**', otherwise to submit your documents click '**Submit assignment**'



Make changes to your submission



NOTE: PLEASE Click This Button, if You want Your Submission assessed. OTHERWISE it will not be assessed. Once this assignment is submitted you will not be able to make any more changes unless you call and request it to be opened by staff.

Step 12: If you are ready to submit click 'Continue'

Are you sure you want to submit your work for grading? You will not be able to make any more changes.



Step 13: You have now submitted your documents for your first Project or Question – congratulations! Please repeat all above steps to submit the rest of your Projects or Questions: